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CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Mr Dylan Williams
Prif Weithredwr – Chief Executive

CYNGOR SIR YNYS MÔN
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RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR GWAITH	THE EXECUTIVE
DYDD LLUN 25 EBRILL 2022 10.00 o'r gloch	MONDAY, 25 APRIL 2022 10.00 am
CYFARFOD RHITHWIR WEDI'I FFRYDIO'N FYW (AR HYN O BRYD NID OES MODD I'R CYHOEDD FYNCHU)	VIRTUAL LIVE STREAMED MEETING (AT PRESENT MEMBERS OF THE PUBLIC ARE UNABLE TO ATTEND)
Swyddog Pwyllgor	Ann Holmes 01248 752518 Committee Officer

AELODAU/MEMBERS

Plaid Cymru/Party of Wales

Llinos Medi Huws, Carwyn Jones, R Meirion Jones, Alun W Mummery, Robert G Parry, OBE, FRAGS, Robin Wyn Williams

Annibynnol/Independent

Richard Dew, Dafydd Rhys Thomas, Ieuan Williams

COPI ER GWYBODAETH / COPY FOR INFORMATION

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

Please note that meetings of the Committee are streamed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this live stream will be retained in accordance with the Authority's published policy.

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest by any Member or Officer in respect of any item of business.

2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

No urgent matters at the time of dispatch of this agenda.

3 MINUTES (Pages 1 - 12)

To present for confirmation, the draft minutes of the meeting of the Executive held on the following dates:-

- 9 March 2022
- 21 March 2022

4 CORPORATE PARENTING PANEL (Pages 13 - 18)

To present for adoption, the draft minutes of the Corporate Parenting Panel held on 15 March 2022.

5 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 19 - 28)

To present the report of the Interim Head of Democratic Services.

6 CHANGES TO THE CONSTITUTION (Pages 29 - 58)

To present the report of the Interim Director of Function (Council Business)/Monitoring Officer.

THE EXECUTIVE

Minutes of the extraordinary virtual meeting held on 9 March, 2022

- PRESENT:** Councillor Llinos Medi (Chair)
Councillor Ieuan Williams (Vice-Chair) (from item 4)
- Councillors Richard Dew, Carwyn Jones, R. Meirion Jones, Alun Mummery, R.G. Parry, OBE FRAGS, Dafydd Rhys Thomas, Robin Williams.
- IN ATTENDANCE:** Chief Executive
Deputy Chief Executive
Director of Function (Resources) & Section 151 Officer
Director of Education, Skills and Young People
Director of Social Services
Head of Service (Highways, Waste and Property)
Head of Housing Services
Head of Adults' Services
Programme, Business Planning and Performance Manager (GM)
Climate Change Manager (RAW)
Business Manager (Adults' Services) (EE)
Legal Services Manager (RJ)
Senior Engineer (Strategic and Sustainable Transport) (DLIJ)
Scrutiny Manager (AGD)
Committee Officer (ATH)
- APOLOGIES:** None
- ALSO PRESENT:** Councillors Glyn Haynes, Gwilym O. Jones, Dafydd Roberts, Mr Arwyn Hughes (Programme Manager), Mr Gethin Jones (Communications Officer)

The Chair welcomed everyone present to this extraordinary meeting of the Executive which would be Mrs Annwen Morgan's final meeting as Chief Executive before her retirement. The Chair took the opportunity on behalf of the Executive to thank Mrs Morgan for her leadership and commitment especially during the Covid pandemic, and to wish her well in her retirement.

1. DECLARATION OF INTEREST

No declaration of interest was received.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HER APPOINTED OFFICER

None to report.

3. ESTABLISHING THE ISLE OF ANGLESEY COUNTY COUNCIL TOWARDS NET ZERO PLAN

The report of the Deputy Chief Executive incorporating the Isle of Anglesey toward Net Zero Plan 2022-25 Council toward Net Zero Plan was presented for the Committee's consideration and scrutiny.

Councillor Dafydd Rhys Thomas, Portfolio Member for Corporate Business said that it gave him pleasure as the Council's Climate Change Champion to present the Towards Net Zero Plan which represents the first step on the Council's journey to transition into a net zero carbon organisation by 2030. Although achieving this target will be challenging and will require significant financial investment, the Council has already been making progress to reduce its carbon emissions and the Plan will build on the success of existing strategies and projects, for example the Energy Efficiency Strategy and the Refit scheme which at £2.4m is the largest investment made by the Council to reduce energy consumption and carbon emissions. A clear and flexible plan that addresses all aspects of the Council's work is needed to enable the Council to achieve its net zero ambitions by 2030; an important step is establishing a baseline and system for monitoring and reporting progress. The project which should be seen as the driver of positive change, will likely create opportunities in the form of skills, training and specialist roles as well as new industries and it possibly represents the biggest culture change that the Council will face. The Council, its partners, residents and businesses all have a part to play and will need to work together to achieve net zero status.

The Deputy Chief Executive agreed that the change proposed is significant and far-reaching and that the timeline in terms of the work to be done is challenging. The Toward Net Zero Plan signifies the Council's commitment to the task and sets a direction for the work. It is an ambitious but at the same time, achievable plan and sets out clearly how the Council will become net zero by 2030. Delivering the Plan will mean having to prioritise and difficult decisions, choices and compromises will have to be made along the way. If the Plan is approved, the next steps will be to produce an action plan and monitoring scheme as well as strengthening the baseline. In setting a direction for the work it is hoped the Council can develop the plan into a wider programme - one area currently under discussion is the involvement of schools and young people in this agenda.

The Climate Change Manager agreed that the Plan is a first step on the transition journey towards becoming a net zero Council by 2030.

The Chair confirmed that the Corporate Scrutiny Committee at its meeting on 28 February, 2022 was supportive of the Plan and had recommended it to the Executive.

The Executive in welcoming the Towards Net Zero Plan as one that will influence the Council's operations over the next few years recognised also that successfully delivering the Plan will have financial and resource implications which will have to be considered.

It was resolved to endorse the Isle of Anglesey County Council toward Net Zero Plan 2022-2025.

4. ISLE OF ANGLESEY ELECTRIC VEHICLE (EV) CHARGING PLAN

The report of the Head of Service (Highways, Waste and Property) incorporating the Isle of Anglesey EV Charging Action Plan Summary was presented for the Executive's consideration.

Councillor Bob Parry, OBE, FRAGS in presenting the EV Charging Action Plan Summary said that it links into the previous item in supporting the Council's objective of becoming a net zero organisation by 2030. Delivering the EV Action Plan is dependent upon securing external funding; adopting the Plan will provide the Council with a platform to make strong evidence based bids for such funding and provide a consistent approach for the delivery phase.

The Head of Service (Highways, Waste and Property) reported that the EV Action Plan is about installing EV charging points at the Council's assets for use by the Council's staff and vehicles and also where appropriate, for the public to use; any private provision will be in addition to that of the Council. Given that the sale of new petrol and diesel vehicles is planned to end in 2030, it is important that the Council should have a plan in place to be ready for the shift to electric vehicles; a Fleet Transition Plan is being prepared separately to explain and demonstrate how the Council will be decarbonising its own fleet vehicles. The EV Action Plan is ambitious and its delivery is subject to securing external grant funding; the full costs are subject to confirmation with further research work needed with regard to the types of charging infrastructure required and the availability of a power supply. The Council is in discussion with Welsh Government and Scottish Power on these matters. The Action Plan in demonstrating the Council's commitment to implementing a charging infrastructure that meets the requirements of the Island's residents and visitors, and in being clear on how it proposes to make that happen, means the Council will be well placed to take advantage of grant funding opportunities as and when they become available. It should be noted also that the Council's EV charging infrastructure will be fully bilingual and will comply with Welsh language legislation.

The Senior Engineer (Strategic and Sustainable Transport) advised that the EV Charging Plan will contribute to the decarbonisation of the transport sector from an Anglesey perspective and is in alignment with Llwybr Newydd – The Wales Transport Strategy which sets the framework for decarbonising the transport sector in Wales as a whole, and the EV Charging Strategy for Wales. He referred to the challenges in delivering the Plan with funding and power supply among the most significant. Monitoring developments as technologies evolve and new ones are introduced will also be important to ensure the Council remains up to date in what is a new and changing sector. However, the Action Plan will provide a sound baseline on which to build and move forwards.

The Chair confirmed that the Corporate Scrutiny Committee at its meeting on 28 February, 2022 had endorsed the Action Plan with questions being asked about the development of alternative technologies such as hydrogen, tariffs for public use of charging points and the Council's approach to enforcement in cases where vehicles overstay charging times.

Councillor Carwyn Jones, Portfolio Member for Economic Development and Major Projects referred to the eight principles set out in the plan which will govern the Council's approach in providing a range of charging facilities which he believed capture the key considerations and provide a sound foundation for moving forwards. He highlighted that the Council has been engaged in decarbonising activities for a number of years and that this work is now being drawn together in plans that will take the Council forward and help it meet the challenge of scaling up the EV charging infrastructure on the Island as the number of electric powered vehicles grows.

It was resolved –

- **To approve the Isle of Anglesey EV Charging Plan Summary (the more detailed technical document named The Isle of Anglesey Electric Vehicle Charging Plan is available on request).**
- **To endorse the development and submission of external funding applications to progress delivery.**
- **To endorse consideration of EV charging infrastructure requirements in the Council's new Capital Strategy (to be developed) and on a case by case basis when capital infrastructure projects are developed and implemented (including housing, business units, schools; modernisation, extra care provision town centre regeneration and coastal/tourism infrastructure etc.**

5. NORTH WALES POPULATION NEEDS ASSESSMENT DRAFT REPORT

The report of the Director of Social Services providing an overview of the North Wales Population Needs Assessment 2022 was presented for the Executive's consideration. The Assessment has been produced in accordance with the Social Services and Well-being (Wales) Act 2014 which requires local authorities and health boards to produce and publish an assessment in the form of a report by April, 2022.

The Chair and Portfolio Member for Social Services presented the report saying that it is the product of many contributors with feedback having been provided by staff, partner organisations, service users and the general public to identify strategy needs for care and support.

The Head of Adults' Services confirmed that the assessment was engagement led and that it provides an indication of care and support needs within the population of North Wales and identifies areas of unmet needs and gaps in provision. It enables the Authority to take stock of its position against that of the other authorities within the region and provides a foundation for future commissioning strategies and plans both jointly with partners on a regional basis and on an Anglesey specific basis. The assessment leads to the Market Stability Report which authorities are also required to produce which is an assessment of the sufficiency of care and support provision following on from which an action plan will be produced early in 2023 highlighting the areas which the Authority believes it should focus on.

Councillor Gwilym O. Jones, Chair of the Partnership and Regeneration Scrutiny Committee reported from the Committee's 8 March, 2022 meeting which had scrutinised the North Wales Population Needs Assessment for 2022. Councillor Jones said that the Committee had had a productive discussion and had raised a number of points in connection with the purpose of the Assessment and how it might inform future plans and strategies; the extent to which the data collected is a fair reflection of the care and support needs of Anglesey's population; areas of service requiring development and further strengthening, and the arrangements and timetable for preparing specialist assessment for children with autism. Having been provided with assurance on these points the Committee had resolved to recommend the North Wales Population Needs Assessment 2022 to the Executive to endorse.

It was resolved to recommend that Full Council approve the North Wales Population Needs Assessment 2022.

6. EXCLUSION OF THE PRESS AND PUBLIC

It was considered and was resolved Under Section 100 (A) (4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item on the grounds that it involved the disclosure of exempt information as defined in Paragraph 14 of Schedule 12A of the said Act and in the Public Interest Test presented.

7. EXTRA CARE DEVELOPMENT – TYDDYN MOSTYN, MENAI BRIDGE

The report of the Head of Housing Services setting out a proposal to develop an Extra Care scheme on Council owned land at Tyddyn Mostyn, Menai Bridge was presented for the Executive's consideration.

The Head of Housing Services reported that the Council Plan has identified the need for an Extra Care scheme in the South of the Island. This scheme will help address this need by providing 40 apartments with the potential to include 15 registered specialist residential care

rooms, as well as space to locate a Community Resource Team which includes health and social care staff to serve the south of the Island. A site on Council owned land near Tyddyn Mostyn, Menai Bridge has been identified as the best location out of six sites that were considered and were assessed against a set of specific criteria. The proposed building would be built to carbon neutral standards in accordance with the Council's objective of achieving net zero carbon status by 2030. The scheme has been assessed for affordability and the initial model shows the scheme is viable at the estimated costs and compliant with the Authority's guidance on new housing developments. Various sources of funding have been identified for the proposal including grant funding and the HRA. The proposal supports the delivery of one of the objectives identified within the Council Plan to support vulnerable adults and families and keep them safe, healthy and as independent as possible. This development if approved, would enhance the community resource to support opportunities to live independently.

The Head of Adults' Services said that the concept of extra care has over recent years grown in strength. The two established schemes in Llangefni and Holyhead have been evaluated and the lessons learnt from those schemes would inform the delivery of the proposed development while also ensuring that it is relevant to its locality.

The Chair confirmed Scrutiny's support for the proposal with the Corporate Scrutiny Committee having discussed the report at its meeting held on 28 February, 2022 and having recommended the scheme for the Executive's approval.

Councillor Robin Williams and R. Meirion Jones as Local Members and Councillor Alun Mummery as Portfolio Member for Housing and Supporting Communities welcomed the proposal.

It was resolved to move forward to develop an Extra Care scheme on Anglesey County Council land at Tyddyn Mostyn, Menai Bridge.

8. EXCLUSION OF THE PRESS AND PUBLIC

It was considered and was resolved Under Section 100 (A) (4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item on the grounds that it involved the disclosure of exempt information as defined in Paragraph 14 of Schedule 12A of the said Act and in the Public Interest Test presented.

9. SCHOOLS' MODERNISATION – LLANGEFNI AREAS: YSGOL Y GRAIG BUSINESS CASE

The report of the Director of Skills, Education and Young People incorporating the Full Business Case for increasing the capacity of Ysgol Y Graig by building a new Foundation Phase block was presented for the Executive's consideration.

Councillor R. Meirion Jones, Portfolio Member for Education, Libraries, Culture and Youth provided a brief summary of the journey to this point under the School Modernisation Programme for this part of Llangefni. He confirmed that the Council has received confirmation by Welsh Government that the Strategic Outline Case/Outline Business Case (SOC/OBC) which was approved for submission by the Executive in September, 2021 has been approved by Welsh Government thereby enabling the project to move forward to the submission of a Full Business Case to secure 65% of the capital funding for the project under Welsh Government's Sustainable Communities for Learning Programme. The Business Case has been prepared in accordance with the guidance provided by Welsh

Government setting out the business case requirements of the Programme, and details the strategic, economic, commercial, financial and management case for the proposal.

It was resolved –

- **To approve the Full Business Case (FBC) for the new Foundation Phase block at Ysgol Y Graig.**
- **To approve the submission of the FBC to Welsh Government.**
- **To approve ring-fencing capital receipts for the construction of the new Foundation Phase block at Ysgol Y Graig.**
- **To delegate authority to the Director of Function (Resources)/Section 151 Officer and Director of Function (Council Business)/Monitoring Officer to amend the FBC if necessary – if the changes do not result in material changed (in terms of policy, principles, financial contribution, risks and harm to third parties).**
- **To ring-fence developer funds from Housing developments within the Ysgol Y Graig catchment area to contribute towards the cost of the project.**
- **To commit to funding the Council's capital requirement – towards the project cost.**
- **To fund short-term transitional costs associated with the project.**

**Councillor Llinos Medi
Chair**

THE EXECUTIVE

Minutes of the virtual meeting held on 21 March, 2022

PRESENT:

Councillor Llinos Medi (Chair)
Councillor Ieuan Williams (Vice-Chair)

Councillors Richard Dew, Carwyn Jones, R. Meirion Jones,
Alun Mummery, Dafydd Rhys Thomas, Robin Williams.

IN ATTENDANCE:

Chief Executive
Director of Function (Resources) & Section 151 Officer
Interim Director of Function (Council Business)/Monitoring
Officer
Director of Education, Skills and Young People
Head of Housing Services
Head of Adults' Services
Head of Profession (HR) and Transformation & Interim Head of
Democratic Services
Programme, Business Planning and Performance Manager
(GM)
Business Manager (Highways, Waste and Property (GP)
Housing Services Manager (Strategy, Commissioning and
Policy) (ELI)
Principal Development Officer – Supporting People (AJ)
Policy Officer (RWJ)
Scrutiny Manager (AGD)
Committee Officer (ATH)

APOLOGIES:

Councillor R.G. Parry, OBE, FRAgS

ALSO PRESENT:

Councillors Glyn Haynes, Dylan Rees, Dafydd Roberts, Mr
Gethin Jones (Communications Officer)

The Chair welcomed everyone present to this meeting of the Executive and she extended a particular welcome to Mr Dylan Williams, the former Deputy Chief Executive to his first meeting as Chief Executive of the Isle of Anglesey County Council and wished him well in the post. Given that the current Administration was drawing to a close, the Chair took the opportunity to thank her fellow Executive members for their work and support over the past five years.

1. DECLARATION OF INTEREST

Declarations of interest were made under item 10 below.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

None to report.

3. MINUTES

The minutes of the meeting of the Executive held on 3 March, 2022 were presented for confirmation.

It was resolved that the minutes of the meeting of the Executive held on 3 March, 2022 be approved as correct.

4. THE EXECUTIVE'S FORWARD WORK PROGRAMME

The report of the Interim Head of Democratic Services incorporating the Executive's updated Forward Work Programme for the period from April to November, 2022 was presented for the Executive's consideration and the following changes were highlighted –

- Items 18 to 21 – Quarter 2 2022/23 performance and budget monitoring reports which are new items for the Executive's November, 2022 meeting.

It was resolved to confirm the Executive's Forward Work Programme for the period April to November, 2022 as presented.

5. SCORECARD MONITORING REPORT – QUARTER 3 2021-22

The report of the Head of Profession (Human Resources) and Transformation incorporating the Corporate Scorecard setting out the position of the Council against its operational objectives at the end of Quarter 3 2021/22 was presented for the Executive's consideration.

Councillor Dafydd Rhys Thomas, Portfolio Member for Corporate Business presented the final corporate scorecard report for the current Administration and said that it was encouraging to note that 85% of Corporate Health Performance Indicators are performing well against targets while 82% of Performance Management Indicators are performing above or within 5% tolerance of their targets. The Portfolio Member for Corporate Business referred to a number of standout areas in relation to bringing empty properties back into use, street cleaning and the increase in the number of people benefitting from the Exercise Referral Scheme. Some areas of underperformance have been identified and are being addressed as outlined within the report. Overall the Council's performance is holding up well with thanks being due to the Council's staff and its contractors for their commitment over what has been a challenging period.

Councillor Dylan Rees, presented Scrutiny's assessment of the Scorecard performance report from the Corporate Scrutiny Committee's 7 March, 2022 meeting highlighting areas of performance that were challenged by the Committee and confirming that having taken assurance from the clarifications provided by Officers and Portfolio Members, the Committee had recommended the Scorecard report and mitigation measures to the Executive.

The Executive welcomed the report and the solid performance it reflected; reference was made to areas of improvement over the course of reporting including attendance at work which now stands at 6.67 days lost to absence per FTE against a challenging target of 6.19 days compared to a target of 9.78 days lost to absence per FTE set in 2017. In Education the performance in relation to Indicator 4 – the percentage of pupils assessed in Welsh at the end of the Foundation Phase at 87% was highlighted as something to take satisfaction in as was the fact that no Anglesey school is in special measures. The use of the Council Tax Premium to bring empty properties back into beneficial use was also highlighted enabling the Council to recover what would otherwise be a wasted resource at a time of housing need, and to also address what is often a source of community concerns. Additionally, it was noted that the performance trend for the majority of indicators is now upwards.

It was resolved to accept the Scorecard monitoring report for Q3 2021/22, to note the areas which the Senior Leadership Team are managing to secure improvements into the future and to accept the mitigation measures as outlined in the report.

6. HOUSING REVENUE ACCOUNT BUSINESS (HRA) PLAN

The report of the Head of Housing Services incorporating the Housing Revenue Account Business Plan 2022 to 2052 was presented for the Executive's consideration.

Councillor Alun Mummery, Portfolio Member for Housing and Supporting Communities presented the Housing Revenue Account Business Plan for 2022 to 2052 which set out the priorities and investment requirements of the Council's housing stock over the period. The Portfolio Member for Housing and Supporting Business commended the Plan as testimony of the activities undertaken through the Housing Revenue Account and as a strategic programme of development and improvements looking forwards to the future. Those activities include the development of new housing in several areas; the reacquisition of former council properties; the installation of Solar PV systems as part of energy performance work improving energy efficiency and reducing carbon usage, and continued investment in an apprenticeship programme to address skills shortage.

The Head of Housing Services reported that the aim is to increase the Council's housing stock to over 5,000 units by the end of the Plan period. The Business Plan demonstrates the Council's commitment both to continue developing new housing in areas where there is need to include a range of different tenures, and to maintaining and improving on the Welsh Quality Housing Standards in connection with existing stock.

Councillor Dylan Rees confirmed that the Corporate Scrutiny Committee at its meeting on 7 March, 2022 having discussed issues in relation to tenants' profile, the availability of capacity and skills to deliver the decarbonisation agenda and factors influencing rent levels had resolved to recommend approval of the HRA Business Plan to the Executive.

The Executive acknowledged Housing achievements over the course of a number of years including the proactive and innovative approaches taken by the Housing Service to address the housing challenge on the Island. Also recognised was the Service's role in improving communities and the contribution it made working as a critical service during the pandemic. The Executive welcomed the HRA Business Plan as representing the continuation of the Service's vision for improving housing for the people of Anglesey.

It was resolved to approve the Housing Revenue Account Business Plan 2022-52.

7. PROGRESS REPORT: SOCIAL SERVICES IMPROVEMENT

The report of the Director of Social Services setting out recent progress in Social Services was presented for the Executive's consideration. The report highlighted improvements both in Children and Families' Services and in Adults' Services.

The Chair and Portfolio Member for Social Services reported that the Social Services Improvement Panel has continued to meet and recently received a presentation by the Director of Social Services showing the distance travelled since 2017. The presentation demonstrated not only an improvement in the performance indicators but also a continued pattern of improvement. Given that the Service did not have a culture of using data effectively back in 2017, the data to date shows a different picture which give assurance to the most vulnerable children, their families and senior leaders and elected members of the Council that their needs continue to be met. Additionally, the number of children looked after by the Authority has now reduced from a peak of 160 in the last 6 months to 144 currently

which can be attributed to a number of factors. Reducing the number of looked after children has meant a considerable amount of work for the Service's social workers, and the work they have produced in order to achieve a robust plan is to be thanked. In Adults' Services there have been effective partnerships with Housing and the third sector which it is hoped to extend while also developing new resources such as the Additional Care Homes. During this period, the virtual access to day opportunities and access to technology have been strengthened to reduce isolation and produce a positive effect on individuals.

The Chair highlighted some of the specific developments and initiatives in Children and Families Service and Adults' Services as documented in the report.

The Head of Adult's Services confirmed that all statutory duties continue to be fulfilled and despite the challenges of the pandemic, progress had been made with the transformation programme. While some areas are the focus of service improvement, overall the progress made since 2017 has been considerable and dependency on temporary staff has also reduced in the period.

The Executive acknowledged the progress made since 2017 which has placed Social Services on a sound footing enabling the Service to face future challenges from a position of strength. The Executive thanked the Service's staff whose contribution had been integral to progress.

It was resolved to accept the report and to take assurance that the continued progress made by Social Services is reasonable and timely.

8. HOUSING SUPPORT GRANT PROGRAMME STRATEGY 2022-26

The report of the Head of Housing Services incorporating the Housing Support Grant Programme (HSP) Strategy 2022-26 was presented for the Executive's consideration.

Councillor Alun Mummery, Portfolio Member for Housing and Supporting Communities presented the report and he commended the strategy to the Executive.

The Housing Services Manager (Strategy, Commissioning and Policy) advised that the Housing Support grant is a Welsh Government funded programme which brings together the previous Welsh Government funded programmes of Supporting People; Homelessness Prevention and Rent Smart Wales. It aims to provide housing support to people to maintain and maximise their independence. The HSP Strategy is a requirement on Housing Services by Welsh Government and it provides the strategic direction for homeless prevention and housing support services in Anglesey; it recognises the five key pillars of prevention as outlined in the report and is aligned with the Housing Strategy. The HSP Strategy will be in place for the next 4 years and will be reviewed mid-term. As part of formalising the HSP Strategy a public consultation process was held (details provided) and ongoing stakeholder involvement forms part of the strategy. One year delivery and spend plans are appended to the Strategy as is a five year Rapid Rehousing Transition Plan which sets out how the Council will make the transition to a Rapid Rehousing mode of homelessness services.

Councillor Dylan Rees, Vice-Chair of the Corporate Scrutiny Committee provided feedback from the Committee's 7 March, 2022 meeting and reported that the Committee in recommending approval of the HSP Strategy had raised the matter of provision for refugees and issues in relation to homelessness.

It was resolved –

- To approve the Housing Support Grant Programme Strategy 2022-26 and Delivery Plan
- To agree to the proposed Spend Plan in accordance with Welsh Government HSG Guidance and requirement (included as Annex 3 within the Delivery Plan)
- To approve the Rapid Rehousing Transition Work Plan April, 2022 – March, 2027.

9. EXCLUSION OF THE PRESS AND PUBLIC

It was considered and was resolved Under Section 100 (A) (4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item on the grounds that it involved the disclosure of exempt information as defined in Paragraph 14 of Schedule 12A of the said Act and in the Public Interest Test presented.

10. RESPONDING TO THE LOCAL HOUSING CHALLENGE – HOUSING DEVELOPMENTS OVER 10 UNITS: PARC Y COED ESTATE, LLANGEFNI AND BRYN GLAS, BRYNSIENCYN

The report of the Head of Housing Services seeking the Executive's approval for housing development at Parc y Coed Llangefni and Bryn Glas, Brynsiencyn was presented.

Having sought the advice of the Interim Director of Function (Council Business)/Monitoring Officer, Councillors Ieuan Williams and Robin Williams declared a prejudicial interest in this item as members of the Planning and Orders Committee and they withdrew from the meeting when the matter was discussed and voted upon.

Councillors Glyn Haynes and Dafydd Roberts (not members of the Executive) who were present at the meeting also declared an interest as members of the Planning and Orders Committee and subsequently withdrew.

Councillor Alun Mummery, Portfolio Member for Housing and Supporting Communities presented the report and recommendations.

The Head of Housing Services reported that the Coed y Parc estate is a large private housing development by Parkfield Homes located at Lôn Talwrn, Llangefni comprising over one hundred new homes. Planning permission has been granted for the development and included a Section 106 condition binding the developer to providing a proportion of the development as affordable housing. The developer is ready to start building the first 12 affordable homes all of which are 2 bedroomed properties. The developer has contacted the Housing Service to offer to sell the affordable homes to the Council; subject to the Executive's approval the next step would be to agree terms with the developer to build the 12 Council houses with the intention of renting them as intermediate rent homes or selling them as part of the Service's Shared Equity policy. It is felt that a large number of social rent housing developments are currently being built by Housing Associations in Llangefni and that alternative tenures should be on offer to local residents in order to best meet their needs.

DU Construction Ltd. has submitted a full application and proposed plan to the Housing Service for 12 new homes on land adjacent to Bryn Glas Estate, Brynsiencyn to include a mix of 7 two bedroomed properties, 4 three bedroomed properties and 1 four bedroomed property. Subject to the Executive's approval, and subject also to the developer obtaining full planning permission, the Service's intention would be to offer a range of tenures including social rent, intermediate rent and to sell some of the new homes through the Service's Shared Equity Policy.

The Council's Housing Prospectus shows a need for homes such as those proposed in both Llangefni and Brynsiencyn and initial models have shown both schemes to be financially viable.

It was resolved –

- **To delegate powers to the Housing Service to proceed to agree terms for the purchase of 12 new homes at Parc y Coed estate, Llangefni that will be available to rent or purchase through the Shared Equity Scheme as affordable homes by the Housing Service in response to the local housing challenge.**
- **Subject to the developer obtaining full planning permission for the proposed development, to delegate powers to the Housing Service to proceed to agree terms for the purchase of 12 new homes on land adjacent to Bryn Glas, Brynsiencyn that will be available to rent or purchase through the Shared Equity Scheme as affordable homes by the Housing Service in response to the local housing challenge.**

**Councillor Llinos Medi
Chair**

CORPORATE PARENTING PANEL

Minutes of the virtual meeting held on 15 March, 2022

- PRESENT:** Mrs Annwen Morgan (Chief Executive) (Chair)
- Councillor Llinos Medi (Leader & Portfolio Member for Social Services)
Councillor R. Meirion Jones (Portfolio Member for Education, Libraries, Culture and Youth)
Councillor Margaret Roberts (Partnership and Regeneration Scrutiny Committee)
Barbara Jones (Anglesey Foster Carers' Association)
Janw Hughes Evans (BCUHB Child and Adolescent Health)
Dylan Williams, Deputy Chief Executive
Fôn Roberts (Director of Social Services),
Rhys Hughes (Director of Education, Skills and Young People)
Ned Michael (Head of Housing Services)
Huw Owen (Independent Reviewing & Safeguarding Officer)
Clare Owen (Independent Reviewing & Safeguarding Officer)
Gwyneth Hughes (Senior Well-Being Manager)
Heulwen Owen (LAC Education Liaison Officer)
Eirian Huws (Leaving Care Personal Advisor)
Sioned Warren (Voices from Care Cymru)
Rebecca Owen (Team Manager TGP Cymru)
Ann Holmes (Committee Officer)
- APOLOGIES:** Llyr Bryn Roberts (Service Manager – Intensive Intervention), Saul Ainsworth (Interim Service Manager – Safeguarding), Nia Hardaker (Independent Reviewing Officer), Dawn Owen (Independent Reviewing Officer), Ffion Roberts (Looked After Children's Nurse)
-

The Chair welcomed all those present to this meeting of the Panel saying that it was her final meeting as Chief Executive and Chair of the Panel before her retirement. She extended a particular welcome to this meeting to her successor as Chief Executive, Mr Dylan Williams the current Deputy Chief Executive and she also gave warmest thanks to all the Panel's members for their support and co-operation during her tenure as Chair. She emphasised the importance of the Panel and the responsibilities that go with the role of being a corporate parent.

1 DECLARATION OF INTEREST

No declaration of interest was received.

2 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Corporate Parenting Panel held on 7th December, 2021 were presented and were confirmed as correct.

Arising thereon – the Director of Social Services confirmed that the revised Part 6 Care and Support Plan and Pathway templates are now in use and that they will be reviewed for their effectiveness and practicality in six months' time in consultation with those young people and staff who have been through the pathway planning process.

3 MATTERS ARISING

The Voices from Care Cymru Summary report covering the period from September to December 2021 was presented for the Panel's consideration. The report provided an update on the progress made by Voices from Care Cymru with the Participation Group as part of the joint project with Ynys Môn Children and Families' Services to develop a monthly participation group to help support Ynys Môn to develop its LAC and Care Leavers Strategy and to provide a platform that supports relationship building between care experienced young people and their corporate parents in Ynys Môn.

Sioned Warren, Development Officer updated the Panel confirming that over the last 3 months, the project engaged with a total of 2 care experienced young people throughout the Ynys Môn area through a total of 3 sessions. Of the young people engaged in the session, one was under 16 years of age and one was over 16 years old. These two young people have expressed an interest in maintaining their engagement with the local group. She referred to the Ynys Môn forum's principal areas of focus over the period covered by the report and the efforts made to promote the group and encourage engagement which have been impacted by the global pandemic. Despite this, some key themes have been established around understanding the role of the Corporate Parenting Panel, facing stigma in schools and sibling relationships. In meetings attended by the Development Officer, Education Liaison Officer and the Well-being Lead for Ynys Môn it was also agreed to explore opportunities to consult with schools across the Island.

The Development Officer in recognising that the local group needs to represent the whole care community in Ynys Môn to ensure a holistic approach to delivery and connections, said that work is being done with current members to explore how membership can be widened through various mechanisms and innovative approaches by using the lessons learned from the pandemic and engagement activities with young people. The Authority's support in disseminating information to reach all ages of the care community to highlight the existence of the group and to act as a communication vessel would be welcomed. It would also be beneficial for the Authority to share themes they wish to consult on to support the group's function of influencing and developing local change.

The Panel thanked Sioned Warren for the update and made comments as follows –

- Expressed disappointment that a greater number of children and young people had not been persuaded to join the forum to share views about what matters to them. The Panel noted that a way had to be found to reach all the children and young people looked after by the Authority and that it is essential that the Panel is able to hear their voices and understand their views and wishes if services are to meet their needs.
- Acknowledged that the stigma of being part of a group specifically for looked after children and young people and therefore seen as "different" might be a barrier to participation. The Panel was advised that alternative approaches are being considered to encourage participation and engagement with the children and young people including through mainstream activities and contact with organisations such as the Urdd Youth Organisation. It was noted that meaningful participation requires a flexible approach and involves adapting methods to find out what works best.
- Suggested that Voices from Care liaise with the Anglesey Foster Care Association through the Association's representative on the Panel, Barbara Jones as another way of raising awareness of the forum and sharing information about its purpose in providing children and young people who are looked after with an opportunity to express their views and influence strategy.
- Recognised that methods/channels of communication need to be strengthened to ensure that information about the forum is reaching the right people.

It was agreed to accept the report, to note progress to date and to recommend the following actions to move matters forward –

- The Ynys Môn Voices from Care Cymru Development Officer to discuss with Barbara Jones the possibility of raising awareness of the forum and garnering interest among children and young people through the Anglesey Fostering Association.
- The relevant officers in Education and Children and Families' Services to discuss ways of improving communication to ensure that information about the forum is disseminated widely among the care community.
- The Development Officer to provide a further update on progress to the Panel's next meeting.

4 INDEPENDENT REVIEWING OFFICERS' REPORT

The report of the Independent Reviewing Officers (IROs) in accordance with their statutory duty to monitor the activity of the local authority acting as a good corporate parent was presented for the Panel's consideration. The report measured ongoing progress against the recommendations made by the IROs to the Corporate Parenting Panel in March, 2018 with regard to –

- Quality of assessments of Looked After Children
- Care and Support Plans
- Review and monitoring arrangements
- Quality and consistency of record keeping
- Permanency planning

Mr Huw Owen, Independent Reviewing Officer provided an overview of the report's contents and key messages and highlighted areas of ongoing improvements and good practice as well as areas for further development. The Service's response to the issues raised was also outlined and assurance provided. Reference was made to the conduct of reviews and confirmation given that 32 of the 34 reviews held between 1 September, 2021 and 14 January, 2022 were within timescales with valid reasons for why the other two reviews were outside timescale. The importance of continuity of social workers for looked after children was emphasised with the workforce situation being assessed as generally stable at the point of the report.

The Director of Social Services welcomed the report as containing no surprises; the Service is aware that further work is needed in some areas and that these are being addressed. He was confident that matters are moving in the right direction and made specific reference to workforce stability highlighting that social worker turnover has reduced from 32% in 2019 to 8% in 2021.

The Panel discussed the following –

- Whether the areas reviewed by the IROs should be Ragged for progress in order to highlight those areas where improvement needs to be focused. The Director of Social Services confirmed that an additional section could be included to show the current status of action/implementation. However, it was also recognised that the data on its own does not always tell the whole story and that it needs to be supported by narrative that includes an analysis of performance within context that also identifies relevant factors and risks. Ensuring the accuracy of the assigned Rag status therefore can be a challenge when there are different factors at play when measuring progress.
- The evolving maturity of IRO reporting. The Panel acknowledged the challenge provided by the IROs including feedback to the Panel about strengths and weaknesses which enables the Panel to take assurance from aspects of service that are assessed as performing well and to be clear about areas that require service

improvement. The Panel noted that IRO reporting now also provides an account of the Service response to IRO recommendations including actions being implemented.

It was agreed to accept the report, to note the key matters and to note also the progress made against the IRO's recommendations.

5 ANNUAL REPORT OF THE ADVOCACY SERVICE

The report of TGP Cymru setting out how the North Wales Advocacy Service was utilised by looked after children and young people in Anglesey during the year April, 2020 to March, 2021 was presented for the Panel's consideration.

Rebecca Owen, Team Manager referred to the headline data as follows –

- Decrease of 34% in the number of children accessing Issue Based Advocacy (IBA) from 151 in 2019/20 to 99 in 2020/21.
- Decrease of 12% in the number of issues dealt with from 241 in 2019/20 to 211 in 2020/21.
- 80 of the 100 children and young people who entered the LAC and CP arenas on Anglesey in 2020/21 were eligible for the Active Offer of Advocacy. A total of 29 Active offer referrals were received during the year in comparison with last year's 47. This equated to 64% of eligible children and young people on Anglesey declining the offer of an advocacy meeting during the year.
- 20 children and young people accepted the Active Offer during the year compared with 35 the previous year.
- No care leavers were supported on Anglesey in comparison with 5 the previous year.
- 8 were supported to make complaints in comparison with 2 the previous year
- Of the 211 issues presented, 127 (40% overall) were to support children and young people at meetings.
- All but one Active Offer referrals were seen within the required timescale. Twelve young people who were closed during the year completed a review and evaluation form. All stated that the advocate did what they agreed they would and that they would access the service again; 90% stated that they felt their views and wishes had been fully considered and 90% said that they would access the service again.

The Panel thanked TGP Cymru for the information and Rebecca Owen for presenting the report. The Panel took assurance from the data provided that an independent advocacy provision is available to the Authority's looked after children and young people and that they are accessing the service when they feel the need to.

The Director of Social Services agreed that advocacy plays an important part in terms of adding value, bringing issues to the Service's attention and helping the Service learn from advocacy cases. In noting that no care leavers had accessed the service in the year in question he suggested that TGP Cymru's Team Manager meets with the After Care Service Team to ensure the Team is aware of and understands the role of the advocacy service.

It was agreed to accept the report, to note its contents and to recommend the following action –

- **TGP Cymru's Team Manager to meet with the After Care Service to raise awareness of the role of advocacy in connection with Leaving Care**

6 CORPORATE PARENTING STRATEGY

The Director of Social Services gave a power point presentation which provided an introduction to the Corporate Parenting Strategy and context. The presentation highlighted the Authority's strategic commitments as corporate parent; the roles of elected members, officers and partners and identified five key priorities in moving forward.

The Director of Social Services advised the Panel on the proposed timeline for issuing the Strategy and confirmed that the first draft of the Strategy had been prepared with the support of Voices from Care Cymru. The intention is to present the initial draft to the June, 2022 meeting of the Corporate Parenting Panel for consultation (after the May local government election) with the final draft to follow at the Panel's September, 2022 meeting.

The Panel emphasised the importance of corporate parenting as a duty that all the Council's staff and elected members should be aware of and understand, and a role which it had sought to promote as a panel of this Administration. Reference was made to the profile of the children and young people in the Authority's care and the Director of Social Services clarified the context and the factors that have impacted on this figure over the past few years highlighting also that the Service works hard to help children and young people leave care safely and appropriately and that this process can be challenging.

It was agreed to endorse the timeline for the publication of the Corporate Parenting Strategy.

7 EXCLUSION OF THE PRESS AND PUBLIC

It was resolved under Section 100 (A) (4) of the Local Government Act 1972 to exclude the press and public from the meeting during the discussion on the following item on the grounds that it involved the disclosure of exempt information as defined in Paragraphs 12 and 13 [information relating to a particular individual/information likely to reveal the identity of an individual] of Schedule 12A to the said Act.

8 LEAVING CARE SERVICE

Eirian Huws, Leaving Care Personal Advisor gave a visual presentation from the Christmas Workshop, 2021 which brought staff, elected members and children and young people in care together giving them an opportunity to talk about matters of importance to them in a fun and informal environment. Activities included dressing the Christmas trees through which the participants could also convey messages if they found that preferable to talking. Refreshments and decorations were financed from the St David's Day fund and proceeds from the sale of the decorated Christmas trees were donated to a dementia charity chosen by the children and young people themselves. Feedback from the event was positive and further such events on different themes are planned for the future.

The Panel thanked Eirian Huws for the presentation and everyone who had been involved in organising the Christmas workshop. The Panel acknowledged the value of events such as this in facilitating engagement in a relaxed and comfortable way which is less likely to be achieved in a formal panel setting.

9 EXCLUSION OF THE PRESS AND PUBLIC

It was resolved under Section 100 (A) (4) of the Local Government Act 1972 to exclude the press and public from the meeting during the discussion on the following item on the grounds that it involved the disclosure of exempt information as defined in Paragraphs 12 and 13 [information relating to a particular

individual/information likely to reveal the identity of an individual] of Schedule 12A to the said Act.

10 EDUCATIONAL PROGRESS OF LOOKEAD AFTER CHILDREN AND YOUNG PEOPLE

The report of the Senior Well-being Manager (Schools) which provided statistical information about the educational progress of the children and young people in the Authority's care was presented for the Panel's consideration. Analysis focused on whether performance was on track or better, or whether it was a cause for concern; attendance at school, the number of children receiving out of county provision and the number of children with additional learning needs.

Mr Gwyn Jones from the Gwynedd and Ynys Môn ALN and Inclusion Service gave a presentation on the electronic format of the Personal Education Plan highlighting its functionality and features including access to up to date information at any time which can be used to track progress.

The Panel was informed that the resource is appreciated by education practitioners and schools and that interest in the programme has been shown more widely.

The Panel was appreciative of the information provided and noted that for the future it would be helpful if the information captured by the electronic programme can be translated into reports for the Panel to help it gain a better and fuller understanding of looked after children and young people's educational progress, limitations, and barriers to achievement.

It was agreed to note the report and the information provided.

In concluding the business of the meeting, the Chair thanked the Panel and wished it well in its work for the future. The Panel thanked Mrs Annwen Morgan for her guidance and commitment in the role of Chair.

Mrs Annwen Morgan
Chair

Isle of Anglesey County Council	
Report to:	The Executive
Date:	25 April 2022
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Director of Function – Council Business / Monitoring Officer
Report Author:	Rhys H Hughes Deputy Chief Executive / Interim Head of Democratic Services
Local Members:	Not applicable

A –Recommendation/s and reason/s

In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.

The Executive is requested to:

confirm the attached updated work programme which covers **May – December 2022**;

identify any matters for specific input and consultation with the Council's Scrutiny Committees;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

Ch – Is this decision consistent with policy approved by the full Council?
Yes.

D – Is this decision within the budget approved by the Council?
Not applicable.

Dd – Assessing the potential impact (if relevant):		
1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	

E – Who did you consult?		What did they say?
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	Not relevant

F - Appendices:
The Executive's Forward Work Programme: May – December 2022

The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 22 It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

O = Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022

<div> <div>Subject & *category and what decision is sought</div> <div>Decision by which Portfolio Holder or, if a collective decision, why</div> <div>Lead Service</div> <div>Responsible Officer/ Lead Member & contact for representation</div> <div>Pre-decision / Scrutiny (if applicable)</div> <div>Date to Executive or, if delegated, date of publication</div> <div>Date to Full Council (if applicable)</div> </div>							
June 2022							
1	Welsh Language Standards Annual Report 2021/22	Portfolio Holder with responsibility for the Welsh language.	Council Business	Dylan J Williams Chief Executive	Partnership and Regeneration Scrutiny Committee June 2022	Delegated decision June 2022	
2	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive June 2022	
3	Corporate Scorecard – Quarter 4, 2021/22 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive June 2022	
4	Revenue Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	

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The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
5	Capital Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	
6	Housing Revenue Account Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	
7	Annual Report of the Statutory Director of Social Services on the effectiveness of Social Services		Social Services	Fôn Roberts Director of Social Services	Corporate Scrutiny Committee June 2022	The Executive June 2022	Full Council Date to be agreed
July 2022							
8	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive July 2022	

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The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022

Subject & *category and what decision is sought		Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
September 2022							
9	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive September 2022	
10	Corporate Scorecard – Quarter 1, 2022/23 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive September 2022	
11	Revenue Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive September 2022	
12	Capital Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive September 2022	

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The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
13	Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive September 2022	
14	Social Services Improvement Programme Progress Report		Social Services	Fôn Roberts Director of Social Services	Social Services Improvement Panel / Corporate Scrutiny Cttee Dates to be confirmed	The Executive September 2022	
October 2022							
15	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive October 2022	
16	Annual Performance Report 2021/22		Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee October 2022	The Executive October 2022	Full Council Date to be agreed

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The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022

Subject & *category and what decision is sought		Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
November 2022							
17	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive November 2022	
18	Corporate Scorecard – Quarter 2, 2022/23 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive November 2022	
19	Revenue Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive November 2022	
20	Capital Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive November 2022	

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The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
21	Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive November 2022	
December 2022							
22	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive December 2022	

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Isle of Anglesey County Council	
Report to:	The Executive Full Council
Date:	25 April, 2022
Subject:	Changes to the Constitution
Portfolio Holder(s):	Dafydd Rhys Thomas
Head of Service / Director:	Rhys Hughes
Report Author:	Angela Harwood
Tel:	
E-mail:	AngelaHarwood@ynysmon.gov.uk
Local Members:	Affects whole Council

A –Recommendation/s and reason/s
<ol style="list-style-type: none"> 1. That the Executive recommend to the Council the adoption of the changes to the Constitution outlined in this report and that the Council agree to make the changes recommended. 2. That the Council agree to make the recommended changes and delegate to the Monitoring Officer the power to make the changes to the Constitution as recommended together with any ancillary or consequential changes arising. <p>Background.</p> <p>The Local Government and Elections (Wales) Act 2021 ('the Act') introduced changes to the terms of reference for some committees mainly the Governance and Audit and Standards Committees.</p> <p>The Constitution has been amended to reflect these changes and the main ones relating to the Standards and Governance and Audit committees are at Appendices 1 and 2 of this report (showing tracked changes and clean, amended copies).</p> <p>In addition, the recent boundary review will result in an increase in the number of councillors on the Council from 30 to 35 after the elections. This has the effect that the size of some committees will need to be increased. It is proposed that, where there is a choice, seats on committees are increased in proportion to the increase in the total number of elected members, rounded-up where necessary.</p> <p>The Council is also entitled to an additional senior salary but its allocation can be a matter for the new Council to consider.</p> <p>These changes are outlined in the table below.</p>

COMMITTEE	PREVIOUS PROVISION	NEW PROVISION
Full Council	30 Members	35 Members
The Executive	Up to 9 Members	Remain the same
Scrutiny Committees	10 Members	12 Members
Governance and Audit Committee	8 Members 1 lay member	8 Members and 4 lay Members
Standards Committee*	2 County Council Members, 5 Independent members 2 community council members	Remain the same
Planning and Orders Committee	11 Members	13 Members
Appeals Committee	10 Members	12 Members
School Appeals*	3 or 5 lay members	Remain the same
Social Services Appeals Committee*	3 Members Independent Chair	Remain the same
Appointments Committee	10 Members	12 Members
Licensing Committee	11 Members	13 Members
Joint Planning Policy Committee*	14 Members, 7 from each Authority	Remain the same
Democratic Services Committee	Quarter of Council Members	9 Members
Investigation Committee*	3 Members	Remain the same
Disciplinary Committee*	3 Members	Remain the same

* No changes proposed as committee is either statutory, fulfils specific, limited function or is established by agreement with others

B – What other options did you consider and why did you reject them and/or opt for this option?

Do nothing. However, this could mean that the council is acting unlawfully if the terms of reference for some Committees are not changed to reflect the new legislation.

C – Why is this a decision for the Executive?

Changes to the Constitution are reserved to full Council. The Executive is being requested to recommend these changes to the Council.

Ch – Is this decision consistent with policy approved by the full Council?

Yes changes to the Constitution are reserved to the full Council.

D – Is this decision within the budget approved by the Council?

Yes. Changes to the Constitution are undertaken by the Monitoring Officer after approval by the full Council.

Dd – Assessing the potential impact (if relevant):

1	How does this decision impact on our long term needs as an Island?	Ensures that the Council is acting lawfully
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	NO

Dd – Assessing the potential impact (if relevant):		
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	N/A
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	No
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	None anticipated
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	None anticipated
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	The Constitution is available in both Welsh and English

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	Accepted
2	Finance / Section 151 (mandatory)	Accepted
3	Legal / Monitoring Officer (mandatory)	Author of the report
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	
9	Local Members	

F - Appendices:
Appendix 1 Governance and Audit Committee Terms of Reference with tracked Changes.
Appendix 2 Standards Committee Terms of Reference with tracked changes

Ff - Background papers (please contact the author of the Report for any further information):

The Local Government and Elections (Wales) Act 2021

Appendix 1

3.4.8 Governance & Audit Committee – Terms of Reference

3.4.8.1 Statement of purpose

3.4.8.1.1. The Governance and Audit Committee is a key component of the Council's corporate governance. It provides an independent and high-level focus on the audit, assurance and reporting arrangements that underpin good governance and financial standards.

3.4.8.1.2. The purpose of the Governance and Audit committee is to provide to members of full Council (*'those charged with governance'*) independent assurance of the adequacy of the risk management framework, the internal control environment, ~~panel performance,~~ and the integrity of the financial reporting and governance processes. It oversees internal and external audit and other regulators, helping to ensure effective assurance arrangements are in place. It also reviews and assesses the authority's ability to handle complaints effectively and makes reports and recommendations in relation to the authority's ability to handle complaints effectively.

3.4.8.1.3. There is clear separation between the role of the Governance and Audit committee and that of scrutiny committees. The Governance and Audit committee role seeks assurance that internal control systems of the council are working and risks effectively managed, rather than the actual scrutiny of activities.

3.4.8.1.4 ~~It also receives and comments upon the council annual assessment report and the report of the performance assessment panel.~~

3.4.8.2 Composition and arrangements

3.4.8.2.1 The Governance and Audit Committee is a non-executive body established under the requirements of the Local Government (Wales) Measure 2011 and is a fully constituted committee of the Council operating at a strategic level. The committee will conduct its business non-politically and must abide by the rules concerning political balance, in accordance with the Local Government and Housing Act 1989.

3.4.8.2.2 The committee will consist of one third of lay members: four lay members - eight and eight elected members ~~and one lay member.~~ Elected members will be politically balanced and will not be members of the executive, but the Finance Portfolio Holder is required, as far as possible, to attend all meetings of the Committee. The Chair will be a lay member and ~~the Deputy Vice-Chair will not be a member of the executive or an assistant to it's executive. recommend the appointment of the lay member to the Governance and Audit Committee. Th~~ The lay members will serve for a fixed term to coincide with the length of the Council, i.e. five years, and will serve a maximum of two terms. All members, including the lay members, are subject to the Council's Code of Conduct and will declare any interests. The lay members will have equal status to that of the elected members in terms of access to staff and information, for the purposes of the Governance and Audit committee.

3.4.8.2.3 The chair of the Governance and Audit committee ~~will must be a can be a councillor or a lay member, but must not be a member of a group that forms part of the council's executive, except where all groups are represented on the executive (in which~~

~~case the chair must not be a member of the executive).~~ The committee members will decide upon the Chair and deputy ~~---Cec~~ chair of the committee. All committee members, including the lay memberss, shall have a vote.

3.4.8.2.4 Any officer or member called to attend a Governance and Audit committee meeting must do so. They must answer any questions asked of them except ones that they could refuse to answer if they were in court. The committee can invite other persons to attend before it, but anyone else so invited to attend is under no compulsion to do so.

3.4.8.2.5 The committee will meet at least four times a year and must meet if the full council so decides, or if at least a third of the committee's members requisition in writing to the Chair that a meeting be held. The council will publish the committee dates annually but additional meetings can be arranged at the discretion of the Chair if the required number of days' notice is provided and that the agenda is published prior to the meeting, in accordance with regulations.

3.4.8.2.6 The Director of Function (Resources) and Section 151 Officer, as the officer with responsibility for financial administration, will advise the committee. The Committee will provide effective support to the Director of Function (Resources) and Section 151 Officer, who consequently, will have direct and unfettered access to the committee.

3.4.8.2.7 The committee may commission work from the external and internal auditors and both will advise the Committee. The Committee may additionally, seek independent advice from outside the Council, within an approved budget.

3.4.8.2.8 The external and internal auditors of the Council have the right to request the chair of the committee to consider any matter that the auditors believe should be brought to the attention of the Council.

3.4.8.2.9 All new members will receive a full induction to the committee. Members will have role descriptions and will review their knowledge and skills through a self-assessment process. They will receive appropriate ongoing training in their role in accordance with an annual training programme and will receive regular briefings on new legislation, professional guidance and research.

3.4.8.3 Accountability arrangements

3.4.8.3.1 The committee will report to full council (*'those charged with governance'*) on an annual basis the Governance and Audit committee's findings, conclusions and recommendations concerning the adequacy and effectiveness of the Council's governance, risk management and internal control frameworks; financial reporting arrangements, complaints handling and internal and external audit functions.

3.4.8.3.2 The committee will report to full council (*'those charged with governance'*) on an annual basis the effectiveness of the committee in meeting its purpose and its agreed terms of reference. A regular self-assessment will be used to support the planning of the Governance and Audit committee work programme and training plans and will inform the committee's annual report.

3.4.8.3.3 The committee is subject to normal arrangements of openness. Meetings will be held in public, agendas and reports are published and available for inspection. The exception to this is where 'exempt items' are being considered, which are chiefly matters

which involve discussions concerning named individuals or refer to the business affairs of the Council which could prejudice the interests of the Council commercially, financially and legally.

3.4.8.4 Governance

3.4.8.4.1 The committee will review and assess the Council's corporate governance arrangements against the good governance framework⁴, including the ethical framework, and will consider the local code of governance.

3.4.8.4.2 The committee will review the Annual Governance Statement (AGS) prior to full council approval and consider whether it properly reflects the risk environment and supporting assurances, taking into account internal audit's opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and control.

3.4.8.4.3 The committee will review the council and executive draft response to the panel performance assessment and if appropriate make recommendations for changes to the draft response. The procedure for this review is outlined in paragraph 3.4.8.16

3.4.8.4.4 The committee will review the council annual self-assessment report and if appropriate, make recommendations for changes to the report. The procedure for this review is outlined in paragraph 3.4.8.15

3.4.8.4.35 The committee will help the council to implement the values of ethical governance. It will promote measures to improve transparency and accountability and effective public reporting to the authority's stakeholders and the local community. As part of its review of governance arrangements, it will ensure there are adequate arrangements in place to enforce a strong commitment to ethical values and legal compliance at all levels.

3.4.8.4.46 The committee will review the governance and assurance arrangements available for significant partnerships or collaborations.

3.4.8.5 Treasury management

3.4.8.5.1 Full council has nominated the Governance and Audit Committee to be responsible for ensuring effective scrutiny of the treasury management strategy and policies.

3.4.8.5.2 The committee will undertake a scrutiny role in accordance with the CIPFA Treasury Management Code of Practice, prior to approval by full council. Where it is undertaking this scrutiny role, it will endeavour to develop greater awareness and understanding of treasury matters among the members.

3.4.8.5.3 The committee will review the treasury management policy and procedures to be satisfied that controls are satisfactory. It will receive six-monthly reports on activities, issues and trends to support the committee's understanding of treasury management activities.

3.4.8.5.4 The committee will review the treasury risk profile and processes, and will review assurances on treasury management.

3.4.8.6 Value for money

3.4.8.6.1 The committee will support the development of robust arrangements to ensure that the council makes best use of its resources and taxpayers and service users receive excellent value for money.

3.4.8.6.2 The committee will review the council's overall approach to value for money and assess whether it is in line with governance objectives and the assurances on this to underpin the Annual Governance Statement.

3.4.8.6.3 The committee will consider assurances and assessments on the effectiveness of these arrangements, in particular, the Wales Audit Office's annual improvement reports.

3.4.8.7 Assurance framework

3.4.8.7.1 The committee will consider the council's assurance framework and ensure that it adequately addresses the risks and priorities of the council. This will support the committee's approval of the internal audit risk-based plan by identifying the extent to which it will rely on internal audit for its assurance requirements.

3.4.8.7.2 The committee will ensure there is clarity of what assurance is provided, that there is a clear allocation of responsibility for providing assurance and duplication is avoided.

3.4.8.8 Risk management

3.4.8.8.1 Assurance over risk management will be a key element underpinning the Annual Governance Statement. To this end, the committee will review and assess the effective development and operation of risk management in the council. In particular, it will:

- Oversee the authority's risk management policy and strategy, and their implementation in practice
- Oversee the integration of risk management into the governance and decision-making processes of the organisation
- Review the arrangements to co-ordinate and lead risk management, including the process and reporting lines
- Review the risk profile, keep up to date with significant areas of strategic risks and major operational and project risks
- Review the assurance available for managing partnership risks, including the risk profile of the Council as part of the partnership
- Review the corporate risk register and seek assurance that management appropriately own and manage risks effectively
- Seek assurance that adequate risk assessments support strategies and policies and risks are actively being managed and monitored.
- Follow up and monitor risks identified by auditors and inspectors to ensure that they are integrated into the risk management process
- Support the development and embedding of good practice in the field of risk management practice.

3.4.8.9 Countering fraud and corruption

3.4.8.9.1 The committee will review the effectiveness of the council's whistleblowing arrangements, including the policy.

3.4.8.9.2 The committee will monitor the counter-fraud and corruption strategy, actions and resources, to ensure that it meets with recommended practice, governance standards and legislation.

3.4.8.9.3 The committee will review the assessment of fraud risks and potential harm to the council from fraud and corruption. It will review the fraud risk profile to understand the level of fraud risk to which the authority is exposed and the implications for the wider control environment.

3.4.8.9.4 It will oversee any major areas of fraud, identified in an annual report from the Director of Function (Resources) and Section 151 Officer, and monitor action plans to address control weaknesses.

3.4.8.10 Internal audit

3.4.8.10.1 The Local Government (Wales) Measure 2011 has an explicit requirement for the Governance and Audit committee to oversee the council's internal audit arrangements.

3.4.8.10.2 The role of the Governance and Audit committee in relation to internal audit will be to:

- oversee its independence, objectivity, performance and professionalism
- support the effectiveness of the internal audit process
- promote the effective use of internal audit within the assurance framework.

3.4.8.10.3 The committee will review and approve the internal audit charter, which defines the internal audit's activity purpose, authority and responsibility.

3.4.8.10.4 If applicable, it will review proposals and make recommendations in relation to the appointment of external providers of internal audit services.

3.4.8.10.5 The committee will approve (but not direct) the risk-based internal audit strategy, including internal audit's resource requirements and the use of other sources of assurance. It will have a good understanding of the level of assurance risk management provides when it reviews the risk-based internal audit strategy. The committee will approve significant interim changes to the strategy.

3.4.8.10.6 The committee will make appropriate enquiries of both management and the head of internal audit to determine if there are any inappropriate scope or resource limitations.

3.4.8.10.7 The committee will consider an annual report from the head of internal audit on internal audit's performance, including the performance of external providers of internal audit services.

3.4.8.10.8 The committee will consider the head of internal audit's annual report and the opinion on the overall adequacy and effectiveness of the council's framework of

governance, risk management and control together with the summary of the work supporting the opinion. These will assist the committee in reviewing the Annual Governance Statement.

3.4.8.10.9 The committee will consider the statement contained in the annual report of the level of conformance with the Public Sector Internal Audit Standards and the results of the Quality Assurance and Improvement Programme that support the statement – these will indicate the reliability of the conclusions of internal audit.

3.4.8.10.10 The committee will consider updates on the work of internal audit including key findings, issues of concern, management responses and action in hand as a result of internal audit work. It will consider summaries of specific internal audit reports as requested, including the effectiveness of internal controls and will monitor the implementation of agreed actions.

3.4.8.10.11 The committee will receive reports outlining the action taken where the head of internal audit has concluded that management has accepted a level of risk that may be unacceptable to the authority or there are concerns about progress with the implementation of agreed actions.

3.4.8.10.12 The committee will consider reports on instances where the internal audit function does not conform to the Public Sector Internal Audit Standards and Local Government Application Note, considering whether the non-conformance is significant enough that it must be included in the Annual Governance Statement.

3.4.8.10.13 The committee will consider, approve and periodically review any safeguards put in place to limit impairments to independence and objectivity arising from additional roles or responsibilities outside of internal auditing of the head of internal audit.

3.4.8.10.14 The committee will contribute to the Quality Assurance and Improvement Programme and, in particular, to the external quality assessment of internal audit that takes place at least once every five years. It will oversee the qualifications and independence of the assessor.

3.4.8.10.15 The committee will consider a report on the effectiveness of internal audit to support the Annual Governance Statement, where required to do so by the Accounts and Audit (Wales) Regulations 2014.

3.4.8.10.16 The committee will support the development of effective communication with the head of internal audit. The engagement between the head of internal audit and the Governance and Audit Committee is a crucial component of delivering an effective internal audit service.

3.4.8.10.17 The committee will provide free and unfettered access to the Governance and Audit Committee chair for the head of internal audit, including the opportunity for a private meeting with the committee.

3.4.8.11 External audit

3.4.8.11.1 The committee will support the independence and objectivity of external audit through consideration of the external auditor's annual assessment of its independence.

3.4.8.11.2 The committee will consider the external auditor's annual letter and the report to *'those charged with governance'*. It will contribute to the council's response to the annual audit letter.

3.4.8.11.3 The committee will oversee external audit arrangements, comment on the scope and depth of external audit work and ensure it gives value for money. It will consider external audit reports and will monitor their recommendations.

3.4.8.11.4 The committee will advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies.

3.4.8.11.5 There will be an opportunity for the Governance and Audit committee to meet privately and separately with the external auditor, independent of those officers with whom the auditor must retain a working relationship.

3.4.8.12 Financial reporting

3.4.8.12.1 The committee will review and scrutinise the council's financial affairs, making reports and recommendations in relation to them.

3.4.8.12.2 The committee will review, prior to approval by full council, the authority's annual financial statements, including the explanatory foreword, key messages, trends, consistency with financial performance, suitability of and compliance with accounting policies and treatments and major judgmental areas.

3.4.8.12.3 The committee will consider the external auditor's report to *'those charged with governance'* on issues arising from the audit of the accounts and whether they need to be brought to the attention of the council.

3.4.8.13 Other regulators and inspectors

3.4.8.13.1 The committee will receive and consider reports from any other regulators or inspectors, which will be a useful source of assurance. In respect of these, the authority will ensure there is no unnecessary duplication between the Governance and Audit committee and any overview and scrutiny committee in considering such reports.

3.4.8.14 Complaints Handling

3.4.8.14.1 The committee will review and assesses the authority's ability to handle complaints effectively.

3.4.8.14.2 The committee will make reports and recommendations in relation to the authority's ability to handle complaints effectively.

3.4.8.15 ~~Panel Performance~~ Self-assessment Report

3.4.8.15.1 Each financial year, the committee will receive from council a draft of its self-assessment report [to be drafted in accordance with Chapter 1 of Part 6 of the Local Government and Elections (Wales) Act 2021 (performance and governance of principal councils)]

3.4.8.15.2 The committee will receive the draft report from the council before the end of four weeks of the council making the report.

3.4.8.15.3 The committee will review the draft report and may make recommendations for changes to the conclusions, or to anything included by the council by way of actions it intends taking, or it has already taken, so as to increase the extent to which it will meet the performance requirement in the financial year following the financial year to which the report relates.

3.4.8.15.4 Any recommendation made by the committee, but not adopted by council before publication, must be included in the report with reasons why the council has not made the changes recommended by the Governance and Audit Committee.

3.4.8.165.5 Performance Panel Assessment

3.4.8.165.61 At least once during an electoral cycle a -panel performance assessment will take place in the period between ordinary elections of councillors to the council. The council may choose to commission more than one panel assessment in an electoral cycle, but it is not a requirement of the legislation. (The Local Government and Elections (Wales) Act 2021).

3.4.8.165.72 The council must -publish a panel performance assessment report at least six months before the date of the next ordinary election

3.4.8.165.83 The council must make a draft of its response to the panel performance assessment available to its governance and audit committee, which must then review the draft response and may make recommendations for changes to the response to the panel assessment.

3.4.8.165.94 If the council does not make a change recommended by the governance and audit committee, it must set out in the final response the recommendation and the reasons why it did not make the change.

3.4.8.17. Auditor General Special Inspection

3.4.8.17.5111 If the Auditor General carries out a special inspection (as it considers the council is not, or may not, be meeting its performance requirements, and a report is sent to council, as soon as reasonably practicable after receiving such report, the council must make it available to the Governance and Audit Committee.

3.4.8.175.6-12 Should a response be required by council to a report published in accordance with paragraph 3.4.8.165-5 above, council must make a draft of the response available to the Governance and Audit Committee. The committee must review the draft response and may make recommendations for changes to the statement made in response to what action, if any, the council intends to take in response to the recommendations made by the Auditor General.

3.4.8.175.713 Any recommendation made by the committee, but not adopted by council before publication, must be included in the response with reasons why the council has not made the changes recommended by the Governance and Audit Committee.

~~3.4.8.15.8 Appendix A – Reports, Regulations and Policies Considered~~

- ~~- Audit Committees: Practical Guidance for Local Authorities and Police, CIPFA, 2018, available from www.cipfa.org.uk/publications~~
- ~~- Position Statement: Audit Committees in Local Authorities and Police, CIPFA, 2018, available from www.cipfa.org.uk/publications~~
- ~~- Public Sector Internal Audit Standards (PSIAS) and the supporting Local Government Application Note for the United Kingdom Public Sector Internal Audit Standards (LGAN)~~
- ~~- IoACC Internal Audit Charter (February 2021)~~
- ~~- Local Government (Wales) Measure 2011, in particular, Section 85~~
- ~~- Statutory Guidance from the Local Government (Wales) Measure 2011, Welsh Government, 2012~~
- ~~- Accounts and Audit Regulations (Wales) 2014~~
- ~~- Accounts and Audit (Wales) (Amendment) Regulations 2018~~
- ~~- Statement on the Role of the Head of Internal Audit in Public Service Organisations, CIPFA, 2019~~
- ~~- Statement on the Role of the Chief Financial Officer in Local Government, CIPFA, 2016~~
- ~~- Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes, CIPFA, 2017 Edition~~
- ~~- Code of Practice on Managing the Risk of Fraud and Corruption, CIPFA, 2014~~
- ~~- Isle of Anglesey County Council's Constitution~~
- ~~- Local Government and Elections (Wales) Act 2021~~

Appendix 1

3.4.8 Governance & Audit Committee – Terms of Reference

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3.4.8.2.3 The chair of the Governance and Audit committee must be a lay member. The committee members will decide upon the Chair and deputy -chair of the committee. All committee members, including the lay members, shall have a vote.

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- Review the assurance available for managing partnership risks, including the risk profile of the Council as part of the partnership
- Review the corporate risk register and seek assurance that management appropriately own and manage risks effectively
- Seek assurance that adequate risk assessments support strategies and policies and risks are actively being managed and monitored.
- Follow up and monitor risks identified by auditors and inspectors to ensure that they are integrated into the risk management process
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- promote the effective use of internal audit within the assurance framework.

3.4.8.10.3 The committee will review and approve the internal audit charter, which defines the internal audit's activity purpose, authority and responsibility.

3.4.8.10.4 If applicable, it will review proposals and make recommendations in relation to the appointment of external providers of internal audit services.

3.4.8.10.5 The committee will approve (but not direct) the risk-based internal audit strategy, including internal audit's resource requirements and the use of other sources of assurance. It will have a good understanding of the level of assurance risk management provides when it reviews the risk-based internal audit strategy. The committee will approve significant interim changes to the strategy.

3.4.8.10.6 The committee will make appropriate enquiries of both management and the head of internal audit to determine if there are any inappropriate scope or resource limitations.

3.4.8.10.7 The committee will consider an annual report from the head of internal audit on internal audit's performance, including the performance of external providers of internal audit services.

3.4.8.10.8 The committee will consider the head of internal audit's annual report and the opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and control together with the summary of the work

supporting the opinion. These will assist the committee in reviewing the Annual Governance Statement.

3.4.8.10.9 The committee will consider the statement contained in the annual report of the level of conformance with the Public Sector Internal Audit Standards and the results of the Quality Assurance and Improvement Programme that support the statement – these will indicate the reliability of the conclusions of internal audit.

3.4.8.10.10 The committee will consider updates on the work of internal audit including key findings, issues of concern, management responses and action in hand as a result of internal audit work. It will consider summaries of specific internal audit reports as requested, including the effectiveness of internal controls and will monitor the implementation of agreed actions.

3.4.8.10.11 The committee will receive reports outlining the action taken where the head of internal audit has concluded that management has accepted a level of risk that may be unacceptable to the authority or there are concerns about progress with the implementation of agreed actions.

3.4.8.10.12 The committee will consider reports on instances where the internal audit function does not conform to the Public Sector Internal Audit Standards and Local Government Application Note, considering whether the non-conformance is significant enough that it must be included in the Annual Governance Statement.

3.4.8.10.13 The committee will consider, approve and periodically review any safeguards put in place to limit impairments to independence and objectivity arising from additional roles or responsibilities outside of internal auditing of the head of internal audit.

3.4.8.10.14 The committee will contribute to the Quality Assurance and Improvement Programme and, in particular, to the external quality assessment of internal audit that takes place at least once every five years. It will oversee the qualifications and independence of the assessor.

3.4.8.10.15 The committee will consider a report on the effectiveness of internal audit to support the Annual Governance Statement, where required to do so by the Accounts and Audit (Wales) Regulations 2014.

3.4.8.10.16 The committee will support the development of effective communication with the head of internal audit. The engagement between the head of internal audit and the Governance and Audit Committee is a crucial component of delivering an effective internal audit service.

3.4.8.10.17 The committee will provide free and unfettered access to the Governance and Audit Committee chair for the head of internal audit, including the opportunity for a private meeting with the committee.

3.4.8.11 External audit

3.4.8.11.1 The committee will support the independence and objectivity of external audit through consideration of the external auditor's annual assessment of its independence.

3.4.8.11.2 The committee will consider the external auditor's annual letter and the report to *'those charged with governance'*. It will contribute to the council's response to the annual audit letter.

3.4.8.11.3 The committee will oversee external audit arrangements, comment on the scope and depth of external audit work and ensure it gives value for money. It will consider external audit reports and will monitor their recommendations.

3.4.8.11.4 The committee will advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies.

3.4.8.11.5 There will be an opportunity for the Governance and Audit committee to meet privately and separately with the external auditor, independent of those officers with whom the auditor must retain a working relationship.

3.4.8.12 Financial reporting

3.4.8.12.1 The committee will review and scrutinise the council's financial affairs, making reports and recommendations in relation to them.

3.4.8.12.2 The committee will review, prior to approval by full council, the authority's annual financial statements, including the explanatory foreword, key messages, trends, consistency with financial performance, suitability of and compliance with accounting policies and treatments and major judgmental areas.

3.4.8.12.3 The committee will consider the external auditor's report to 'those charged with governance' on issues arising from the audit of the accounts and whether they need to be brought to the attention of the council.

3.4.8.13 Other regulators and inspectors

3.4.8.13.1 The committee will receive and consider reports from any other regulators or inspectors, which will be a useful source of assurance. In respect of these, the authority will ensure there is no unnecessary duplication between the Governance and Audit committee and any overview and scrutiny committee in considering such reports.

3.4.8.14 Complaints Handling

3.4.8.14.1 The committee will review and assesses the authority's ability to handle complaints effectively.

3.4.8.14.2 The committee will make reports and recommendations in relation to the authority's ability to handle complaints effectively.

3.4.8.15 Self-assessment Report

3.4.8.15.1 Each financial year, the committee will receive from council a draft of its self-assessment report [to be drafted in accordance with Chapter 1 of Part 6 of the Local Government and Elections (Wales) Act 2021 (performance and governance of principal councils)]

3.4.8.15.2 The committee will receive the draft report from the council before the end of four weeks of the council making the report.

3.4.8.15.3 The committee will review the draft report and may make recommendations for changes to the conclusions, or to anything included by the council by way of actions it intends taking, or it has already taken, so as to increase the extent to which it will meet the performance requirement in the financial year following the financial year to which the report relates.

3.4.8.15.4 Any recommendation made by the committee, but not adopted by council before publication, must be included in the report with reasons why the council has not made the changes recommended by the Governance and Audit Committee.

3.4.8.16 Performance Panel Assessment

3.4.8.16.1 At least once during an electoral cycle a panel performance assessment will take place in the period between ordinary elections of councillors to the council. The council may choose to commission more than one panel assessment in an electoral cycle, but it is not a requirement of the legislation. (The Local Government and Elections (Wales) Act 2021).

3.4.8.16.2 The council must publish a panel performance assessment report at least six months before the date of the next ordinary election

3.4.8.16.3 The council must make a draft of its response to the panel performance assessment available to its governance and audit committee, which must then review the draft response and may make recommendations for changes to the response to the panel assessment.

3.4.8.16.4 If the council does not make a change recommended by the governance and audit committee, it must set out in the final response the recommendation and the reasons why it did not make the change.

3.4.8.17. Auditor General Special Inspection

3.4.8.17.1 If the Auditor General carries out a special inspection (as it considers the council is not, or may not, be meeting its performance requirements, and a report is sent to council, as soon as reasonably practicable after receiving such report, the council must make it available to the Governance and Audit Committee.

3.4.8.17.2 Should a response be required by council to a report published in accordance with paragraph 3.4.8.16 above, council must make a draft of the response available to the Governance and Audit Committee. The committee must review the draft response and may make recommendations for changes to the statement made in response to what action, if any, the council intends to take in response to the recommendations made by the Auditor General.

3.4.8.17.3 Any recommendation made by the committee, but not adopted by council before publication, must be included in the response with reasons why the council has not made the changes recommended by the Governance and Audit Committee.

Appendix 2

2.9.1 Standards Committee

The Council will establish a Standards Committee.

2.9.2 Composition

2.9.2.1 Membership

The Standards Committee will, in accordance with the provisions of the Local Government Act 2000, be composed of:

2 County Councillors

5 independent members

2 community council members (who are not deemed to be independent members for the purposes of this Constitution).

2.9.2.2 Term of office

2.9.2.2.1 The independent members are automatically appointed for a period of two consecutive ~~four~~ five year terms.

2.9.2.2.2 Unless re-selected the community council members are appointed until the next election or until they cease to be community council members within the area of Isle of Anglesey County Council, whichever is the shorter. A community council member may be re-appointed for one further consecutive term, provided that the Isle of Anglesey Town and Community Councils have collectively agreed to select a current community council member(s) as a nominee for the appointment.

2.9.2.2.3 County Councillors who are members of the Standards Committee will have a term of office of no more than ~~four~~ five years or until the next ordinary local government election following their appointment whichever is the shorter.

2.9.2.3 Quorum

A meeting of the Standards Committee shall only be quorate when:

2.9.2.3.1 at least three members, including the chairperson, are present, and

2.9.2.3.2 at least half the members present (including the chairperson) are independent members.

2.9.2.4 Voting

County Council members, independent members and the community council members will be entitled to vote at meetings.

2.9.2.5 Community Council Members

2.9.2.5.1 The community council members shall not take part in the proceedings of the Standards Committee when any matter relating to their Community Council is being considered.

2.9.2.5.2 The community council members shall only participate in hearings/applications before the Standards Committee when it is discharging those functions in relation to community councils and community council members.

2.9.2.6 Chairing the Committee

2.9.2.6.1 Only an independent member of the Standards Committee may be the chairperson.

2.9.2.6.2 The chairperson will be elected by the members of the Standards Committee for a period not exceeding, ~~four~~ five years or the period he/she remains a member of the Committee, whichever is the shorter period, but will be eligible for re-election as chairperson.

2.9.3 Role and Function

The Standards Committee will have the following roles and functions:

2.9.3.1 promoting and maintaining high standards of conduct by Councillors, co-opted members and church and parent governor representatives;

2.9.3.2 assisting the ~~G~~councillors, co-opted members and church and parent governor representatives to observe the Members' Code of Conduct (5.1);

2.9.3.3 advising the Council on the adoption or revision of the Members' Code of Conduct (5.1);

2.9.3.4 monitoring the operation of the Members' Code of Conduct (5.1);

2.9.3.5 advising, training or arranging to train ~~G~~councillors, co-opted members and church and parent governor representatives on matters relating to the Members' Code of Conduct (5.1);

2.9.3.6 granting dispensations to ~~G~~councillors, co-opted members and church and parent governor representatives from requirements relating to interests set out in the Members' Code of Conduct (5.1);

2.9.3.7 dealing with any reports from a case tribunal or interim case tribunal, and any report from the Monitoring Officer on any matter referred to that officer by the Public Services Ombudsman for Wales.

2.9.3.8 the exercise of 2.9.3.1 to 2.9.3.7 above in relation to the community councils in its area and the members of those community councils.

2.9.3.9 As soon as reasonably practicable after the end of each financial year, to submit an annual report to the Council. The report must describe how the committee functions have been exercised during the financial year.

The report must include a summary of what has been done to discharge the general and specific functions of the committee in relation to:

2.9.3.9.1 monitoring, compliance by the group leaders of their duty to promote and maintain high standards of conduct by councilors.

2.9.3.9.2 providing training to group leaders to enable them to fulfil their duty under paragraph 2.9.3.9.1.

2.9.3.9.3 reports and recommendations made or referred to the committee in relation to:

- Guidance issued by the Public Services Ombudsman for Wales (PSOW).
- Investigations by the PSOW
- Matters referred to the Monitoring Officer by the PSOW and action taken
- Decisions taken by the Adjudication Panel for Wales
- Decisions taken by the 1st tier tribunal
- Decisions by the Welsh case tribunal
- action taken by the committee following its consideration of such reports and recommendations.

2.9.3.9.4 The annual report of the standards committee may include recommendations to the authority about any matter in respect of which the committee has functions.

2.9.3.9.5 The council must consider each annual report made by its standards committee before the end of 3 months beginning with the day on which the council receives the report.

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~~NB A copy of the full Constitution of the Standards Committee is available from the Monitoring Officer.~~

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